

01 June 2001  
AMHS/G-01-CM-034

Subject: Contract GS 35F-0109K, ORDER NUMBER K-01-00-BK-0286;  
SUBMITTAL OF CDRL ITEM 0102; USER CCB MINUTES  
(May 2001)

To: GSA Region 1 – Boston  
10 Causeway Street  
Suite 1085  
Boston, MA 02222-1077

Attention: Anne M. Mitchell  
Contracting Officer

1. In accordance with the requirements of the subject subcontract, The Boeing Company, is pleased to submit Contract Data Requirements List (CDRL) Item 0102.
2. The distribution of this CDRL item is being made in accordance with the terms and conditions of the subject subcontract.
3. If you have any questions, please don't hesitate to call me at 703-961-3873.

Sincerely,

G. Thomas O'Donnell  
Principal Contract Administrator

Encl: 1. User CCB Minutes (May 2001)

cc: ESC/SRIA

**User Configuration Control Board  
Meeting Minutes**

**for the  
Department of Defense Intelligence Information  
System  
(DoDIIS)**

**Automated Message Handling System (AMHS)**

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Approved by:  
S. Morgan, Boeing AMHS Program Manager

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Approved by:  
D. Spaulding, Boeing AMHS System Processes

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Prepared by:  
F. Truesdell, Boeing AMHS Configuration Management

**Submitted by:**  
**Boeing Company**  
15059 Conference Center Drive, Chantilly, VA 20151

**Developed for:**  
**Electronic Systems Center (ESC)**  
**Air Force Materiel Command (AFMC)**

**Contract Number: GS-35F-0109K**  
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Attachment A**

**ATTACHMENT A  
DoDIIS-AMHS USER'S CONFERENCE 2001  
Presented by  
Lt. Brian Vesey  
AMHS Program Manager**

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**Attachment A**

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**Minutes for the Department of Defense Intelligence Information System (DoDIIS)  
Automated Message Handling System (AMHS) User Configuration Control Board  
(UCCB)**

The AMHS User CCB was held in Tampa FL at the Wyndham WestShore Hotel on May 14, 2001. The 497th IG sponsored this conference. Sites in attendance were NGIC, 513<sup>th</sup>, USSOCOM, NDHQ (Canada), USTRANSCOM, ACCIS (480<sup>th</sup>), JFIC, USAFE, AIA, FORSCOM, GISA, LIWA, AC2IRC2 (497<sup>th</sup> IG), 66MI, JAC, AEO (Goodfellow), USSOCOM, USEUCOM, and Korea. Several employees of the Boeing Company also attended the meeting. They were Sharon Morgan, (Program Manager), Steve Palmer (Chief Engineer), Fletch Solloway (Deployment Manager), Dave Boutcher (Deployment Team) and Fay Truesdell, (Configuration Management).

The agenda was as follows:

Monday 14 May 2001

800-1300	Registration
800-1700	Vendor Exhibits Open
900-1030	CDAC Training Class (Main Conference Ballroom)
1130-1300	Lunch
1300-1315	SCI Messaging Systems Conference Opening
1315-1330	AC21SRC Opening Remarks
1330-1345	Configuration Management – Tiffany DeFraine, AFRL
1345-1400	Break
1400-1530	CDAC Training Class (Jackson Broadroom)
1400-1630	DoDIIS Automated Message Handling System (AMHS) DoDIIS AMHS 2.3.8 (new items and deployments) DoDIIS AMHS role in DMS architecture Hardware/Logistics Issues DoDIIS AMHS Configuration Control Board (CCB)

The User CCB began at 1400 with Lt Brian Vesey (AMHS Program Manager) giving an overview of V2.3.6 and V2.3.7 Summary and his organization. V2.3.6 is currently at all sites. V2.3.7 is a Canada release only.

V2.3.8 Technical Discussion presented by Fletch Solloway. V2.3.8 contents were discussed. V2.3.X and DMS Discussion presented by Steve Palmer.

Logistic Discussions presented by Lt. Vesey. V2.3.8 is currently scheduled for Factory Acceptance Test 30 July – 3 August 2001. JITF has scheduled Beta testing for 20 – 30 August 2001. V2.3.8 will be operational tested at Darmstadt with release to field by November 2001. The Maintenance Release will be an escorted release with engineering support, estimated 2 days at site; sites need to perform backups of their system prior to the start of the installation. The new Single

Service Logistic Support Manage (SSLSM) contract is called Intelligence Command and Control Equipment Enhancements (ICE2) and the proposed award date is 30 August 2001. DoDIIS AMHS Logistic Support will remain the same with Boeing providing software support. Lt. Vesey said in the near future that the AMHS is going to change names. The new name will be announced at a later date.

Dick Heslin, (Configuration Management) presented the AMHS User CCB process. His presentation covered:

- Review/Selection Process, to include:
  - PR/CRs List – User CCB Ballot
  - PR/CR Overview and Discussion
  - User Caucus and Vote
  - Ranking and Final Tally

Mr. Heslin emphasized several points. Among these were the following:

- UCCB Ballot
- One Site – One Vote
- Annual Fee Paid
- User ID
- Cost: H > \$50K, M > \$15 and <\$50K, L < \$15K

Mr. Heslin presented the list of Fixed PR/CRs from Past CCB's (1997, 1998, 1999, and 2000), Residual PR/CRs and new PR/CR's. Sharon Morgan discussed the ballot items. Concluding his presentation, Mr. Heslin stated that the sites would vote (1 per site) ranking the items 1-6, and that the SPO and Boeing would tally the votes and post the results by COB.

Users voted and turned ballots into Mr. Heslin. Mr. Heslin and Ms. Truesdell tallied the votes and posted the Final Voting Sheet on the conference room doors.

The AMHS UCCB Final Voting Sheet is included as Attachment B.  
AMHS UCCB Attendees List is included as Attachment C.

Lt. Vesey provided the following information.

Web addresses:

AFRL Internet Site  
– [www.rl.af.mil/tech/programs/amhs](http://www.rl.af.mil/tech/programs/amhs)

ESC Internet Site  
– [www.hanscom.af.mil](http://www.hanscom.af.mil)

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Program Officer POC's

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General AMHS Office Information  
Office Fax Number: (781) 377-3554 DSN: 478-3554  
AMHS Common Email: [AMHS@hanscom.af.mil](mailto:AMHS@hanscom.af.mil)

Help Desk

Code 1 Line: (703) 961-3807  
Code 2 Line: (703) 961-3879  
Fax: (703) 961-3813  
Unclass Email Address: [amhs.helpdesk@boeing.com](mailto:amhs.helpdesk@boeing.com)

No announcement was made as to the scheduling of the next UCCB.

The UCCB concluded at 1600.

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**ATTACHMENT B**  
**AMHS UCCB FINAL VOTING SHEET**

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	<b>Rank</b>	<b>Type</b>	<b>PR/CR No.</b>	<b>Title</b>	<b>Priority</b>	<b>Site</b>	<b>Cost</b>
	2	CR	COO 96 25 011	Edit Message When Viewing	Routine	USAFE	Med
	6	CR	MAO 98 25 007	Same Message, Different Queue	Routine	Transcom	High
	5	CR	MDO 98 25 051	Query Results List	Routine	Boeing	Med High
	1	CR	ESO 96 25 005	Additional Role "Operator"	Routine	AIA	High
	3	CR	MDO 97 25 001 ATO 99 25 001	PLA Directory	Routine	AFTAC	High
	4	CR CR	PKT 01 25 001	Exercise Collection Messages	Routine	Korea	Med

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**ATTENDEES LIST**

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**SITE ATTENDEE'S LIST FOR USER CONFERENCE MAY 2001  
 WYNDHAM HOTEL TAMPA, FLORIDA**

Site Name	POC	Email	Phone
NGIC	Elizabeth Morton	<a href="mailto:Evmorton@ngic.army.mil">Evmorton@ngic.army.mil</a>	DSN 934-7196
513 <sup>th</sup> MI Bde	Paul McDurFee	<a href="mailto:Mcdurfee@mi513.gordon.army.mil">Mcdurfee@mi513.gordon.army.mil</a>	706-791-9243/8774 DSN 780-9243/8744
USSOCOM	PO2 Carter	<a href="mailto:Rlop32@socom.ic.gov">Rlop32@socom.ic.gov</a>	813-828-0120
USSOCOM	Jeanine Home	<a href="mailto:Cortern@socom.ic.gov">Cortern@socom.ic.gov</a>	813-828-0120
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